

## Terms & Conditions of Participants

1. The Organiser and related parties, reserves the right to make any amendments and/or changes to the programme, venue, speaker and/or topics if warranted by circumstances beyond its control.
2. Should for any reason outside the control of the Organiser, the venue or speakers change, or the event be cancelled due to an act of terrorism, extreme weather conditions or industrial action. The Organiser shall endeavour to reschedule but the Client hereby indemnifies and holds the Organiser and related parties, harmless from and against any and all costs, damages and expenses, including attorney fees, which are incurred by the Client.
3. Upon receipt of a completed registration form, it confirms that the Client is registering for the Participant(s) to attend the stated event listed on the registration form
4. Payment is required within fourteen (14) working days of the issuance of the invoice and three (3) working days before the event whichever is earlier.
5. Payment is non-refundable if cancellation occurs seven (7) working days prior to event commencement. However, a substitute is welcome at no additional charge.
6. Walk-in Participants will only be admitted on the basis of seat availability at the event and with immediate full payment.
7. Commencing 1<sup>st</sup> March 2019, all fees are to include an additional 6% Sales and Service Tax, which is completely non-refundable and non-creditable
8. By signing up for this event, Participants give their consent for their database to be used and passed to selected third parties by the Organiser to assist in communicating information which may be deemed to be of suitable interest to the Participant. The Client and Participant are responsible to advise the organiser if they do not wish to be included in the above.
9. Unauthorised duplication, redistribution and reproduction of part or all of the contents in any form in connection to this event is prohibited without the written consent of the Organiser.
10. Organiser shall not be liable if any damages/losses occur which is not caused by the organiser.
11. The Organiser reserves the right to accept or refuse any application without disclosing any reasons thereof.
12. Organiser reserves the right to make amendment on this Terms and Conditions.