

WAREHOUSE OPERATIONS & MANAGEMENT WORKSHOP



ATCEN SM

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Date : 5th – 6th March 2018
Venue : Shah Alam Convention Centre, Selangor

Workshop Description

“Warehouse” is one of the critical logistics functions that can largely influence the supply chain performance and customer satisfaction. As a critical link in the supply chain, warehouses play a vital role in executing both forward and reverse supply chain operations. Modern supply chain practices, like just-in-time delivery, cross-docking, etc., coupled with e-business and the ever-increasing pressure to improve supply chain efficiency have introduced the need to improve supply chain efficiency and productivity of warehouse through effective warehouse management system. Hence, a system that adopts integrated approach leverage the modern information and communication technologies can be highly useful to transform into modern warehouse.

Workshop Objectives

- Explain the challenges, objectives and functions of warehousing.
- Perform inventory classification and cycle counts, and compute the inventory record accuracy.
- Identify the different types of storage and material handling systems.
- Improve supervisory skills and deal more effectively with warehouse staff issues.
- Develop better skills for housekeeping and safety within the warehouse.
- Measure warehouse productivity and perform proper audits.

Who Should Attend?

- Those involved in warehousing (store) activities, both at the operational and supervisory levels.
- Those who are anyone interested to know more about the interaction between warehousing and other materials management functions (purchasing, inventory control and distribution).

Workshop Chronology

0830	Registration
0900	Workshop Begin
1030 – 1045	Morning Refreshment
1300 – 1400	Lunch
1530 – 1545	Afternoon Refreshment
1700	End of Workshop

Chronology applies for Day 1 and Day 2.

Facilitated & Marketed by:

ATCEN SM

This training is **PSMB claimable**
Subject to PSMB approval

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Module Outline

Module 1: Introduction To Warehouse Management

- Objective of Warehouse
- Functions in the Warehouse Cycle
- Problems and Challenges in Warehouse
- Inventory and its role
- Customer and Warehouse

Module 2: Operations The Storage And Material Handling

- Warehouse Layout and Advantages
- Type of Storage System
- Material Handling Equipment
- Improving Warehouse Operations

Module 3: Dealing With People-Related Warehouse Problems

- Key roles of Warehouse Manager/Supervisor
- Staff Management Issues
- Corrective Guidance Techniques

Module 4: Safety In The Warehouse

- Housekeeping and Safety in a Warehouse Environment
- Identify Hazards at Warehouse
- Unsafe Acts and Conditions
- Causes of Damage
- Planning for Safety

Module 5: Organizing The Storage And Material Handling

- Layout of the Warehouse
- Storage Utilization and Organization
- Types of Storage Systems
- Fixed versus Random Locations
- Material handling Equipment
- Improvement the Receiving/ Issuing Material Handling Operations

Module 6: Productivity In The Warehouse

- Definition of Productivity
- Causes of Lost Time
- Warehouse Management through KPIs

Program Facilitator

Mohan Selvaraju

Mohan Selvaraju obtained his Masters of Science from UTM, majoring in Transport Planning. He holds a degree in Logistics & Transportation from the Chartered Institute of Logistics and Transport UK and Certified Risk Associate from Denmark. He also has a Certificate in Quality Management Training (ISO Train the Trainer). His last appointment was as a Senior Logistics Manager for an internationally recognized Malaysian corporation and was engaged in both manufacturing & retailing activities.

Mohan is currently a freelance corporate trainer who specializes in the areas of customer service development, store management, warehousing & inventory control and purchasing. He has more than 27 years of working experience in these areas and has worked in various multinational sectors ranging from manufacturing, trading, retailing, and construction & information technology. With specialized qualifications & his years of relevant experience working in various companies spanning all the major sectors of industry in Malaysia, Mohan is well placed to impart & share his wide experience & knowledge in the areas of Warehousing, Store & Inventory, Materials Planning, Logistics, Shipping, and Purchasing & Materials Management, Project Management and Risk Management. He also has working experiences in the areas of Business Re-engineering Process & TQM.

He has 9 years of experience in conducting training programs in Logistics & Supply Chain Related Subjects. He is also a Council member of the Charter Institute of Logistics & Transport as well as Chartered Institute of Purchasing & Supply and Chartered Institute of Purchasing & Supply (CIPS UK). He is a qualified facilitator and trainer for CIPS. Mohan is a trainer with excellent communication skills & excellent rapport with his participants.

Mohan is currently one of the selected lecturers for the Asian Institute of Productivity & Quality Management (AIPQM), Shah Educational System (BATC - UTM), OUM, UUM and Kolej Putra Inteltek. He has traveled throughout East & West Malaysia, Singapore, and Middle East to conduct trainings.

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Companies that have attended “Warehouse Operations & Management Workshop” since 2012

ACSON Malaysia Sales & Service Sdn Bhd	Dewan Bandaraya Kuala Lumpur (DBKL)	Proton Parts Centre Sdn. Bhd	Sabah Shell Petroleum Company Ltd
Adabi Consumer Industries Sdn Bhd	DHL Global Forwarding (Malaysia) Sdn Bhd	Pusaka Niaga Sdn Bhd	Sarawak Shell Bhd
AgustaWestland Malaysia Sdn Bhd	Diamond Key International (M) Sdn Bhd	Resteq Zumro Asia Sdn Bhd	Schenker Logistic (Malaysia) Sdn Bhd
AHI Roofing (Malaysia) Sdn Bhd	Eastern Cargo Express (M) Sdn Bhd	Malaysia Transformer Manufacturing Sdn Bhd	Scomi KMC Sdn Bhd
Amtek Shoes Sdn Bhd	EAU Claire Sdn Bhd	Malaysia Diagnostic Corporation Sdn Bhd	Selangor Industrial Corporation Sdn Bhd
Angenet Sdn Bhd	Efficient MailCom Sdn Bhd	Malaysian Precision Manufacturing Sdn Bhd	Setia Offshore Service Sdn Bhd
Assembly Services Sdn Bhd	Emas Energy Services (Thailand) Ltd	Maltaco M. S Sdn Bhd	SNT Global Logistics Sdn Bhd
AUO Sunpower Sdn Bhd	Eppendorf Asia Pacific Sdn Bhd	Mary Kay (Malaysia) Sdn Bhd	Sondex Heat Exchangers Malaysia Sdn Bhd
AVON Cosmetics (M) Sdn Bhd	Eurocopert Malaysia Sdn Bhd	Mead Johnson Nutrition (M) Sdn Bhd	Spirax Sarco Sdn Bhd
Axis Reit Managers Berhad	Felcra Berhad	MHE-Demag Malaysia Sdn Bhd	Spring Reach Distribution Sdn Bhd
Bakerhughes (M) Sdn Bhd	Fresenius Medical Care (M) Sdn Bhd	Mine Logistics Sdn Bhd	Subalipack (M) Sdn Bhd
Barisan Samudera Sdn Bhd	Gardenia Bakeries (KL) Sdn. Bhd.	Mitsubishi Motors Malaysia Sdn Bhd	Sumiso (Malaysia) Sdn Bhd
BASF Petronas Chemicals Sdn Bhd	GEA Heat Exchangers Pte Ltd	Multi-B Sdn Bhd	Syarikat Lori Hup Soon Sdn Bhd
Berjaya Corporation Berhad	Goodyear Malaysia Berhad	Mutiara Smart Computing Sdn Bhd	Tanjung Maintenance Services Sdn Bhd
Besi APAC	Guinness Anchor Berhad	Oncogen Pharma (Malaysia) Sdn Bhd	Tabacco Importers & Manufactures Sdn Bhd
Bintulu Port Holding Berhad	Habib Jewels Franchise Sdn Bhd	Orogenic Resources Sdn Bhd	TCRS Restaurants Sdn Bhd
Bintulu Port Sdn Bhd	Haco Asia Pacific Sdn Bhd	PAOS Industries Sdn. Bhd.	Tenaga Nasional Berhad (TNB)
Brother International (M) Sdn Bhd	Halliburton Energy Services (M) Sdn Bhd	Pascorp Paper Industries Berhad	Tourism Malaysia
Brunei Shell Petroleum Sdn Bhd	Hamilton Sundstrand Customer Support Centre (M) Sdn Bhd	Pelabuhan Tanjung Pelepas Sdn Bhd	Tyco Fire Security & Services Malaysia Sdn Bhd
Bumi Marine Shipping Sdn Bhd	Hawley & Hazel Mktg (M) Sdn Bhd	Perusahaan Otomobil Nasional Berhad	Ultimate Print Sdn Bhd
Cameron (M) Sdn Bhd	Heveaboard Berhad	Petroliaam Nasional Berhad	UMW Toyota
Cargill Palm Products Sdn Bhd	Holcim (Malaysia) Sdn Bhd	Petronas Carigali Brunei Ltd	Unilever (M) Holding Sdn Bhd
Centre Side Express Sdn Bhd	Honda Malaysia Sdn Bhd	Petronas Chemical Group	Universiti Kuala Lumpur (UnikL)
Century Total Logistics Sdn Bhd	Honda Trading Malaysia Sdn Bhd	Pharmaniaga Logistics Sdn Bhd	Upeca Aerotech Sdn Bhd
Chaswood Resources Sdn Bhd	Inpex Offshore North west Sabah Ltd	Philip Morris (Malaysia) Sdn Bhd	URC Snack Foods (M) Sdn Bhd
Chuan Sin Sdn Bhd	Institusi Latihan Dewan Bandaraya Kuala Lumpur	Polyplastics Asia Pacific Sdn Bhd	Vale Malaysia Minerals Sdn Bhd
Citra Multimodal Services Sdn Bhd	Institut Jantung Negara Sdn Bhd	Pong Codan Rubber (M) Sdn Bhd	Vesuvius Malaysia Sdn Bhd
Combat Coating (M) Sdn Bhd	Ipsen Logistic (M) Sdn Bhd	Power Tech Footwear Ind. Sdn Bhd.	
Continental Tyre PJ Malaysia Sdn Bhd Bhd	Johnson & Johnson Sdn Bhd	PPG Coating (M) Sdn Bhd	
Core Laboratories Malaysia sdn Bhd	Jotun Paints (Malaysia) Sdn Bhd		
Corinthian Industries (Asia) Sdn Bhd	Kaolin (Malaysia) Sdn Bhd		
Crown Worldwide Group Sdn bhd	Lubetech Sdn Bhd		
Deleum Berhad	Luen Heng P&B Sdn Bhd		

Participants' Feedbacks

“The workshop was successful and met my objective and would like to recommend this workshop to others”

- **Manager Warehousing, Bintulu Port Sdn Bhd**

“It's good and understanding course”

- **Assistant Engineer, Dewan Bandaraya Kuala Lumpur (DBKL)**

“It is personally engaged with participants. It's a great way of learning & involvement basically. Making efforts to put in understand to the participant.”

- **Officer, Citra Multimodal Services Sdn Bhd**

“Very good programme. Useful for warehouse management.”

- **Warehouse Officer, AgustaWestland Malaysia Sdn Bhd**

“This workshop can help participants to refresh and gain knowledge with useful tips & examples. Trainer is well experienced & delivered message clearly & would suggest for others to participate in this kind of workshop.”

- **Sr Administrator, Schenker Logistic (Malaysia) Sdn Bhd**

“Good training and workshop which I've captured and will be very useful in my working environment.” – **Manager, DHL Global Forwarding**

“The facilitator has give example of situation and sharing he experiences which is very good and useful to share with team member when I come back to office.” – **Logistic Executive, Habib Jewels Franchise Sdn Bhd**

15th
SESSION SINCE
2012!

97%
Score on Trainer's
Feedback – Last
Session
(February 2017)

197
Numbers of
participants that have
joined this course
(public workshop)
since 2012

To Register or For More
Information

**Kindly call 03-7728 2623 or
email to info@atcen.com
www.atcen.com**