

No	Program	Facilitator	Fee (RM) (not inclusive 6% GST)	Month	Date	Venue
1	ITIL Foundation v3 Certification	Ravindran Chellaiah	3,000	Jan	14 – 15 / 16 - 17	Menara Mutiara Bangsar, Kuala Lumpur
2	Dealing with Difficult People at Work	Roshini	1,699	Jan	16 – 17	Vistana Hotel, Kuala Lumpur
3	From Planning to Successful Execution [SBL-Khas]	Jeremy Lee	2,200	Jan	18 - 19	Vistana Hotel, Kuala Lumpur
4	Corporate Grooming & Business Etiquette	Michelle Son	1,499	Jan	19 - 20	Vistana Hotel, Kuala Lumpur
5	PRINCE2 Foundation Certification	Ravindran	3,200	Jan	21 - 22	Menara Mutiara Bangsar, Kuala Lumpur
6	Excellent Communication Through Essential English Grammar Workshop (ECTEEG)	Irene Wong	1,699	Jan	23 - 24	Vistana Hotel, Kuala Lumpur
7	Executive to Manager – The Transition [SBL-Khas]	Jeremy Lee	2,200	Jan	23 - 24	Vistana Hotel, Kuala Lumpur
8	Managing Generation-Y	Ken Ng	2,200	Jan	23 - 24	Vistana Hotel, Kuala Lumpur
9	Creating the WOW Service Experience Workshop	Roshini	1,699	Jan	25 - 26	Vistana Hotel, Kuala Lumpur
10	ITIL Intermediate – Service Operations Certification	Ravindran Chellaiah	4,000	Feb	6 - 8	Menara Mutiara Bangsar, Kuala Lumpur
11	ITIL Foundation v3 Certification	Ravindran Chellaiah	3,000	Feb	13 - 14	Menara Mutiara Bangsar, Kuala Lumpur
12	Interviewing The Real Candidate - Behavioral Event Interview (BEI) Technique	ET Khor	1,699	Feb	16 - 17	Vistana Hotel, Kuala Lumpur
13	Warehouse Operations & Management	Mohan Selvaraju	1,999	Feb	22 - 23	Shah Alam Convention Centre (SACC)
14	Effective Business Writing Skills Workshop	Irene Wong	1,699	Feb	27 - 28	Vistana Hotel, Kuala Lumpur

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D-05-12, RITZE PERDANA BUSINESS CENTRE, JALAN PUJ 8/2, DAMANSARA PERDANA, 47820 PETALING JAYA, SELANGOR DARUL EHSAN, MALAYSIA

To register, contact Tel: +603-7728 2623 Fax: +603-7728 2620 or email to info@atcen.com

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15	Effective Communication @ Work Workshop	Roshini	1,699	Feb	27 - 28	Vistana Hotel, Kuala Lumpur
16	Effective Supervisory Skills Workshop [SBL-Khas]	Jeremy Lee	1,699	Feb	27 - 28	Vistana Hotel, Kuala Lumpur
17	Certified Contact Centre Manager (CCCM)	Ken Ng	4,800	Feb / Mar	27 Feb – 1 Mar	Vistana Hotel, Kuala Lumpur
18	Persuasive Principled Negotiation Skills Workshop	Ken Ng / Jeremy Lee	2,200	Mar	2 - 3	Vistana Hotel, Kuala Lumpur
19	Strategic Planning and Alignment	Jeremy Lee	2,800	Mar	2 - 3	Vistana Hotel, Kuala Lumpur
20	ITIL Intermediate – Service Operations Certification	Ravindran Chellaiah	4,000	Mar	3 - 5	Menara Mutiara Bangsar, Kuala Lumpur
21	Lean Six Sigma – Green Belt Certification	Dr Anbananthan	7,000	Mar	4 – 5, 10 - 12	Menara Mutiara Bangsar, Kuala Lumpur
22	Certified Professional Trainer (CPT)	Jeremy Lee	USD 1300	Mar	6 - 9	Cambodia
23	Certified Contact Centre Interaction Quality for Evaluators (CCCIQE)	Roshini / Ken Ng	3,800	Mar	7 - 9	Vistana Hotel, Kuala Lumpur
24	Project Management Essentials	Sunil Hasmukharay	1,999	Mar	8 - 9	Vistana Hotel, Kuala Lumpur
25	Certified Contact Centre Professional (CCCP)	Roshini	2,800	Mar	13 - 14	Vistana Hotel, Kuala Lumpur
26	Creating the WOW Service Experience Workshop	Roshini	1,699	Mar	15 - 16	Vistana Hotel, Kuala Lumpur
27	ITIL Foundation v3 Certification	Ravindran Chellaiah	3,000	Mar	16 – 17 / 18 - 19	Menara Mutiara Bangsar, Kuala Lumpur
28	Accent Neutralisation and Cross Cultural Communication Workshop	Ken Ng	2,500	Mar	20 - 21	Vistana Hotel, Kuala Lumpur
29	Managing Difficult Customers & Complaints Workshop [SBL-Khas]	Roshini	1,699	Mar	20 - 21	Vistana Hotel, Kuala Lumpur
30	Executive to Manager – The Transition [SBL-Khas]	Jeremy Lee	2,200	Mar	21 - 22	Vistana Hotel, Kuala Lumpur

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31	Managing Generation-Y	Ken Ng	2,200	Mar	22 – 23	Vistana Hotel, Kuala Lumpur
32	Excellent Communication Through Essential English Grammar Workshop (ECTEEG)	Irene Wong	1,699	Mar	27 – 28	Vistana Hotel, Kuala Lumpur
33	The 8 Critical Skills of a Successful Manager [SBL-Khas]	Jeremy Lee	2,800	Mar	27 – 28	Vistana Hotel, Kuala Lumpur
34	Certified Professional Trainer (CPT)	Ernie Chen/ Jeremy Lee/ Ken Ng	5,800	Mar	27 - 30	Vistana Hotel, Kuala Lumpur
35	Presentation and Public Speaking Skills for Business Leader	Ken Ng	1,999	Mar	29 – 30	Vistana Hotel, Kuala Lumpur
36	High Impact Presentation Skills for CEOs, Directors & General Managers	Ernie Chen	2,900	Mar	30	Vistana Hotel, Kuala Lumpur
37	Human Capital Development Conference 2017 (HCDC)	-	699	Apr	4	Connexion @ Nexus, Bangsar South
38	Effective Business Writing Skills Workshop	Irene Wong	1,699	Apr	10 - 11	Vistana Hotel, Kuala Lumpur
39	Powerful Presentation Skills Workshop	Jeremy Lee	1,699	Apr	12 - 13	Vistana Hotel, Kuala Lumpur
40	Certified Help Desk Professional (CHDP)	Roshini	2,800	Apr	17 - 18	Vistana Hotel, Kuala Lumpur
41	Effective Communication @ Work Workshop	Roshini	1,699	Apr	17 - 18	Vistana Hotel, Kuala Lumpur
42	ITIL Foundation v3 Certification	Ravindran Chellaiah	3,000	Apr	17 - 18	Menara Mutiara Bangsar, Kuala Lumpur
43	Presentation and Public Speaking Skills for Business Leader	Ken Ng	1,999	Apr	25 - 26	Vistana Hotel, Kuala Lumpur
44	Management Skills for PA and Administrative Professionals Workshop	Jonathan Geok	1,499	May	2 - 3	Vistana Hotel, Kuala Lumpur
45	Executive to Manager – The Transition [SBL-Khas]	Jeremy Lee	2,200	May	8 - 9	Vistana Hotel, Kuala Lumpur

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46	Excellent Communication Through Essential English Grammar Workshop (ECTEEG)	Irene Wong	1,699	May	15 - 16	Vistana Hotel, Kuala Lumpur
47	ITIL Foundation v3 Certification	Ravindran Chellaiah	3,000	May	15 - 16	Menara Mutiara Bangsar, Kuala Lumpur
48	Project Management Essentials	Sunil Hasmukharay	1,999	May	17 - 18	Vistana Hotel, Kuala Lumpur
49	Certified Key Account Management for Distinct Client Experience (CKAM)	Ken Ng	3,200	May	17 - 19	Vistana Hotel, Kuala Lumpur
50	Managing Difficult Customers & Complaints Workshop [SBL-Khas]	Jonathan Geok	1,699	May	22 - 23	Vistana Hotel, Kuala Lumpur
51	The 8 Critical Skills of a Successful Manager [SBL-Khas]	Jeremy Lee	2,800	May	22 - 23	Vistana Hotel, Kuala Lumpur
52	ITIL Intermediate – Service Operation Certification	Ravindran Chellaiah	4,000	May	22 - 24	Menara Mutiara Bangsar, Kuala Lumpur
53	Certified Contact Centre Team Leader (CCCTL)	Roshini	3,800	May	25 - 26	Vistana Hotel, Kuala Lumpur
54	PRINCE2 Foundation Certification	Ravindran Chellaiah	3,200	May	27 - 28	Menara Mutiara Bangsar, Kuala Lumpur
55	Creating the WOW Service Experience Workshop	Jonathan Geok	1,699	Jun	1 - 2	Vistana Hotel, Kuala Lumpur
56	(Penang) Effective Communication @ Work Workshop	Jonathan Geok	1,200	Jun	7 - 8	Vistana Hotel, Penang
57	(Penang) The 8 Critical Skills of a Successful Manager [SBL-Khas]	Jeremy Lee	1,800	Jun	7 - 8	Vistana Hotel, Penang
58	PRINCE2 Practitioner Certification	Ravindran Chellaiah	4,500	Jun	10 - 11	Menara Mutiara Bangsar, Kuala Lumpur
59	ITIL Foundation v3 Certification	Ravindran Chellaiah	3,000	Jun	12 - 13	Menara Mutiara Bangsar, Kuala Lumpur
60	Interviewing The Real Candidate - Behavioral Event Interview (BEI) Technique	ET Khor	1,699	Jun	14 - 15	Vistana Hotel, Kuala Lumpur

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61	Problem Solving & Decision Making Skills	Jeremy Lee	1,999	Jun	19 - 20	Vistana Hotel, Kuala Lumpur
62	Corporate Grooming & Business Etiquette	Michelle Son	1,499	Jun	22 - 23	Vistana Hotel, Kuala Lumpur
63	Certified Help Desk Professional (CHDP)	Roshini	2,800	Jul	11 - 12	Vistana Hotel, Kuala Lumpur
64	Certified Professional Trainer (CPT)	Ernie Chen/ Jeremy Lee/ Ken Ng	5,800	Jul	11 - 14	Vistana Hotel, Kuala Lumpur
65	Executive to Manager – The Transition [SBL-Khas]	Jeremy Lee	2,200	Jul	12 - 13	Vistana Hotel, Kuala Lumpur
66	Understanding the Employment Act 1955 and the I.R.A 1967	Krishnan Ramasamy	1,699	Jul	12 - 13	Vistana Hotel, Kuala Lumpur
67	Effective Communication @ Work Workshop	Roshini	1,699	Jul	17 - 18	Vistana Hotel, Kuala Lumpur
68	Powerful Presentation Skills Workshop	Jeremy Lee	1,699	Jul	17 - 18	Vistana Hotel, Kuala Lumpur
69	Certified Contact Centre Manager (CCCM)	Ken Ng	4,800	Jul	19 - 21	Vistana Hotel, Kuala Lumpur
70	Assertiveness and Courageous Communication @ Work [SBL-Khas]	Jeremy Lee	2,200	Jul	24 - 25	Vistana Hotel, Kuala Lumpur

For brochures, group discounts, special rate etc,

Please contact: Shera Azhar

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